



## **BOROUGH OF TARENTUM**

318 Second Avenue  
TARENTUM, PENNSYLVANIA 15084

Telephone: 724-224-1818  
Fax: 724-224-1821  
[www.tarentumboro.com](http://www.tarentumboro.com)

### **BOROUGH OF TARENTUM RIVERVIEW PARK SPECIAL EVENTS PERMIT APPLICATION**

THIS APPLICATION IS INTENDED FOR THE EXCLUSIVE USE OF FAMILIES AND COMMUNITY GROUPS CONDUCTING NON-TICKETED PUBLIC EVENTS WITH FEWER THAN 150 ATTENDEES.

#### COMMUNITY GROUPS ARE DEFINED AS FOLLOWS:

ANY AGENCY OR ORGANIZATION WHOSE PRIMARY MISSION IS TO SUPPORT THE GENERAL BUSINESS, COMMERCIAL OR RESIDENTIAL INTERESTS OF TARENTUM BOROUGH, (I.E. COMMUNITY DEVELOPMENT ORGANIZATION, CHURCHES, CIVIC ASSOCIATIONS, SCHOOL GROUPS, AND OTHER LIKE ORGANIZATIONS).

\*PREFERRED REQUESTS FOR USE OF RIVERVIEW PARK WILL BE FOR RESIDENTS AND COMMUNITY GROUPS OF TARENTUM BOROUGH... ALL OTHER REQUESTS WILL BE LEFT TO THE DISCRESSION OF BOUROUGH OFFICIAL.\*

**SPECIAL EVENTS PERMIT APPLICATION FOR FAMILY AND COMMUNITY GROUPS**

COMPLETE THIS APPLICATION, SIGN AND SUBMIT TO THE TARENTUM BOROUGH MANAGERS OFFICE ALONG WITH THE **25 DOLLAR APPLICATION FEE MADE PAYABLE TO TARENTUM BOROUGH PARKS AND RECREATION BOARD** AT LEAST 30 DAYS IN ADVANCE OF THE PLANNED EVENT. NO APPLICATION WILL BE ACCEPTED LESS THAN 30 DAYS PRIOR TO YOUR EVENT.

**EVENT INFORMATION**

EVENT NAME \_\_\_\_\_ ESTIMATED ATTENDANCE \_\_\_\_\_

EXACT LOCATION IN THE PARK \_\_\_\_\_

DETAILED DESCRIPTION OF THE EVENT \_\_\_\_\_

WHICH OF THE FOLLOWING TERMS BEST DESCRIBES YOUR EVENT? CHECK ALL THAT APPLY.

FESTIVAL \_\_\_ FAMILY \_\_\_ CULTURAL \_\_\_ HOLIDAY \_\_\_ OTHER \_\_\_

**REQUESTED DATE OF EVENT**

DAY/DATE \_\_\_\_\_ START TIME \_\_\_\_\_ FINISH TIME \_\_\_\_\_

**ORGANIZATION INFORMATION**

NAME OF FAMILY OR COMMUNITY GROUP \_\_\_\_\_

PHONE NUMBER ( ) \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**EVENT CONTACT INFORMATION**

COORDINATOR NAME \_\_\_\_\_

PROOF OF I.D.(DRIVERS LICENSE) \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_ FAX \_\_\_\_\_

**ADDITIONAL INFORMATION**

WILL YOU BE NEEDING THE STREET CLOSED	YES _____ NO _____	*\$150.00 fee applies*
WILL YOU BE NEEDING ELECTRIC	YES _____ NO _____	* \$25.00 fee applies*
WILL YOU BE SELLING FOOD OR MERCHANDISE	YES _____ NO _____	
WILL YOU BE NEEDING WATER	YES _____ NO _____	

## SPECIAL EVENTS FEES, RULES AND REGULATION

**\*OPTIONAL NON REFUNDABLE FEES\***

**1. STREET CLOSURE REQUEST -----\$150.00**

**2. USE OF ELECTRIC REQUEST-----\$25.00**

---

---

**\*THE \$25.00 APPLICATION FEE WILL BE REFUNDED UPON PASSING INSPECTION OF FACILITIES BY BOROUGH EMPLOYEES AFTER EVENT .\***

**\*ALCOHOLIC BEVERAGES ARE NOT PERMITTED \***

**\* DOGS AND OR BICYCLES ARE NOT PERMITTED WITHIN RIVERVIEW PARK\***

**\*GROUPS ARE REQUIRED TO PROVIDE HEAVY DUTY GARBAGE BAGS FOR THE EVENT AND TO ENSURE PROPER CLEAN UP AFTER THE EVENT. \***

**\*GROUPS ARE RESPONSIBLE FOR THE IMMEDIATE REMOVAL OF ALL GARBAGE AND OR GARBAGE BAGS ACCUMMULATED DURING THEIR EVENT FROM RIVERVIEW PARK\***

**\*GROUPS ARE REQUIRED TO LEAVE THE PROPERTY IN THE SAME DEGREE OF CLEANLINESS AS FOUND\***

**\*VEHICLES ARE NOT PERMITTED IN THE PARK.\***

**\*WHEN AMPLIFICATION EQUIPMENT IS USED, VOLUME LEVELS ARE TO BE KEPT AT A RESPECTABLE LEVEL HAS TO ACCOMMODATE THE NEIGHBORS OF THE PARK.\***

**\*LOUD, VULGAR , CONFRONTATIONAL LANGUAGE IS NOT PERMITTED IN THE IMMEDIATE VICINITY OF THE EVENT.\***

**\*GROUPS ARE RESPONSIBLE FOR ANY DAMAGE TO THE GROUNDS OR FACILITIES CAUSED BY YOUR EVENT.\***

**\* GROUPS AGREE TO REIMBURSE TARENTUM BOROUGH FOR ANY COSTS INVOLVED IN REPAIRING DAMAGES CAUSED BY YOUR EVENT.\***

**\*\* ANY GROUP FOUND RESPONSIBLE FOR VIOLATING ANY OF THE RULES AND REGULATIONS STATED WILL BE BANNED FROM ANY FUTURE USE OF RIVERVIEW PARK\*\***

**I \_\_\_\_\_ HAVE READ AND AGREE TO THE THE RULES AND REGULATIONS SET FORTH BY THE BOROUGH OF TARENTUM .**

**SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_**